

WAVERLEY BOROUGH COUNCIL

EXECUTIVE

17 JANUARY 2023

Title:

Sustainable Procurement Policy

Portfolio Holder: Cllr Mark Merryweather, Portfolio Holder for Finance, Assets & Commercial Services

Head of Service: Peter Vickers, Head of Finance and Property

Key decision: No

Access: Public

1. Purpose and summary

- 1.1 Following the last procurement audit, an audit recommendation was made that a procurement strategy should be drafted to ensure officers are procuring in a manner which supports the corporate strategy. Additional procurement elements are intended to be built into the councils updated economic strategy policy.
- 1.2 Having reviewed the corporate strategy it was felt the only objective that the procurement function could adequately influence was the council's climate agenda.
- 1.3 As part of a working group comprised of other District and Borough officers, Orbis procurement and a wider array of stakeholders, the framework for the sustainable procurement policy was produced, to then be tailored to each specific councils' needs.
- 1.4 The policy places a requirement, where appropriate and proportionate, on suppliers to meet various requirements, which broadly include reporting on, mitigating against, preventing and minimising negative impacts on the environment.
- 1.5 The policy also expands on officers' obligations under The Public Services (Social Value) Act 2012 to consider the wider societal benefits which can be incorporated into their contracts as part of the procurement process.
- 1.6 Officers should be informed and aware of the cost implications of any additional requirements placed on bidders and ensure financial viability before commencing a procurement.

2. Recommendation

That the policy be endorsed by the Executive and adopted.

3. Reason for the recommendation

To adopt a sustainable procurement policy to reflect best practice in the industry and support the Council's corporate objectives.

4. Relationship to the Corporate Strategy and Service Plan

4.1 The policy directly supports the Council's corporate objectives.

5. Implications of decision

5.1 Resource (Finance, procurement, staffing, IT)

No direct financial implications arise from this report. Implementation of the policy will be achieved using current resources.

Through compliance with the CPR's Waverley will continue to seek achievement of value for money with public funds.

5.2 Risk management

5.3 Legal

The Council is required to secure best value and follow relevant legislation in undertaking procurement, ensuring open competitive approaches. However the Council is entitled through a number of enactments including the Public Services (Social Value) Act 2012 to take into account some factors which are not directly related to the straight delivery of the contract (eg wider than price and direct performance matters). Accordingly the proposed policy fits within this framework balancing the need to secure best value with the Councils wider aspirations and corporate framework.

5.4 Equality, diversity and inclusion

There are no direct equality, diversity or inclusion implications in this report.

5.5 Climate emergency declaration

Directly supports the councils climate ambitions.

6. Consultation and engagement

6.1 Input sought from all council services and external stakeholders

7. Other options considered

7.1 No other options considered

8. **Governance journey**

- 8.1 The policy has been via Executive Briefing, Climate Advisory Board and the Resources O&S.

Background Papers

There are no background papers, as defined by Section 100D(5) of the Local Government Act 1972).

CONTACT OFFICER:

Name: Patrick Tuite

Position: Procurement Officer

Telephone: 0148 3523149

Email: Patrick.tuite@waverley.gov.uk

Agreed and signed off by: 27.10.2022

Legal Services:

Head of Finance:

Strategic Director:

Portfolio Holder: